A.E. HILTON & ASSOCIATES BANKRUPTCY LAW FIRM 6440 Avondale Drive, Suite 201 Oklahoma City, OK 73116 T. 405-418-2116 Fax 405-260-9711 bklawokc@gmail.com

LIST OF DOCUMENTS & INFORMATION REQUIRED BEFORE YOU CAN FILE BANKRUPTCY

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To retain counsel, please read, initial and sign the retainer agreement and return it to our office.

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Provide <u>ALL</u> Information & Documents Below:

- 1. Credit Counseling Certificate(s) from <u>www.summitfe.org</u>.
- 2. Last 2 years tax returns (state and federal- BOTH).
- 3. Last 6 (six) month's pay stubs. If self employed, bring 6-month Income/Expense details.
- 4. Auto Title(s) or "Proof of Lien" if you have no title. (Obtain at Tag agency)
- 5. 3 -Months (last THREE MONTHS) Bank account statements *all accounts* regardless of balances.
- 6. Social Security, disability or pension award letter(s) [If you receive these benefits]
- 7. A List All of your Creditors/Debts by <u>Name, address and last known amount owed.</u>
- 8. LIST LAWSUITS: Provide Attorney All Lawsuit/Garnishment Documents.

CREDITOR DOWNLOAD OPTION:

Make it easy on yourself! for \$35 per person or \$50 per couple, attorney can order & download all of your debts/creditors for you instantly. Data includes all debts for the last 21 years as reported by the major credit reporting bureaus, Including Trans-Union & Experian. This service helps you by:

a) Noticing all creditors - assures you won't ever hear from them again. b) Eliminates gathering up all bills you owe; c) Provides you public records of who you owe money to and how much; d) enables you to monitor your credit activity + reports *as of your Bankruptcy Filing Date*, giving you control over rebuilding your credit score from that date onward.

ABOUT ONLINE CREDIT COUNSELING & DEBTOR EDUCATION COURSES

2. The Lowest cost Pre-filing credit counseling [and post-filing] course certificate(s) are available at:

www.summitfe.org

The PRE-BANKRUPTCY Course takes 1 hour and costs \$14.95 [per household – 1 or 2 filers]. Submit your answers online. Choose Attorney Alexander Hilton. Certificates will be sent directly to our email box.